

IQAC Meeting Minutes Dated: 02-03-2021

Members Present: Dr. Wati Imchen (Principal), Shongna Konyak (Coordinator), Tenoseno Angami, CP Koshy, Gegin, Temlei Shonpohru and Dr. Esther P Konyak.

- 1) In continuation of the previous IQAC Meeting dated 17-02-2021, the house began with the composition of the IQAC members as per the NAAC guidelines as per the following:
 - a. Management: As per the requirement of a local member in the IQAC under “Management” it was resolved to retain Shri. Nyamto Wangsha as local representative. WGC Students’ Union President, is member representative by default. From the alumni, it was resolved that Shri. M. Alei is to be retained as member to the IQAC.
 - b. Principal to write to Director, Higher Education, Kohima to nominate one (1) representative from the employers as representative to the IQAC.
 - c. Stakeholders: It was resolved to nominate Dr. Moang, Controller of Examination, Nagaland University as representative to the IQAC.
 - d. Industrialists: Yet to identify reasonable representatives who can contribute towards assessment.

The above representatives to the IQAC are yet to be finalised and shall be reviewed.

- 2) A tentative time-frame was decided upon to go for NAAC assessment. September, 2021 is tentatively scheduled for Peer Team visit.
- 3) Self Study Report to be completed by May-June, 2021 and the following IQAC members have been assigned the task of writing:
 - Criterion I: Mongyung Phom
 - Criterion II: CP Koshy
 - Criterion III: Dr. Esther P Konyak
 - Criterion IV: Gegin
 - Criterion V: Temlei Shonpohru
 - Criterion VI: SB Moses
 - Criterion VII: Tenoseno AngamiPreliminary report on the SSR is targeted for 19-03-2021.
- 4) 2 Best Practices: yet to be finalised upon.
- 5) Action Plan for the year 2020-2021 with focus on Infrastructure and Learning Resources (Criterion IV) was discussed.

ACTION PLAN

2020

2021

<p>-529 books procured through the Directorate of Higher Education, Government of Nagaland</p> <p>-procured one (1) printer</p>	<p>-to procure more books and IT equipment</p> <p>-4 (four) printers procured</p> <p>-to bifurcate Faculty room into 3 (three)</p> <p>(remarks* Faculty room bifurcated into 3(three) with 6(six) nos of HOD tables and 19 (nineteen) nos of individual teacher tables. 9 (nine) nos of almirahs were procured for the departments, accounts office and Principal's office.</p> <p>-renovation of toilets</p> <p>(remarks* faculty toilets completed, remaining students' toilets to be tiled)</p> <p>-beautification of campus with target of fishery pond area as Recreational Garden</p> <p>-incinerator if funds permit to be constructed</p> <p>-modification of library work station in progress</p> <p>-procure more desk and benches</p> <p>-procure classroom lectern</p> <p>-to install inverter facility in the Academic Block</p> <p>-to conduct department seminar on a regular basis</p> <p>-to provide more drinking water facilities</p> <p>-to install navigational maps at the main gate, administrative block, academic block and towards campus residential area</p> <p>-to install more fire extinguishers and sand buckets</p>
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Recorded by:
Dr. Esther P Konyak
Secretary, IQAC