

**IQAC MEETING MINUTES Dated: 23-03-2021.**

Members Present: Principal, Shongna Konyak, Koshy CP, SB Moses, Temlei Shonpohru, Tenosenuo Angami, Mongyung Phom, Khrieo Rutsa, Gegin D, Esther P Konyak.

In order to initiate activities of the various committees in view of the upcoming NAAC assessment, the house deliberated and resolved the following:

1. Admission Committee: HODs to constitute this committee. Its duty stands as it is with the added responsibility of preparing the college Prospectus.
2. Grievances Redressal Cell: The cell is to be headed by Principal with VP and HA as members. VP to draft guideline/ modalities for the smooth function of this cell and table at the next IQAC meeting. The cell is to maintain separate registers for students/faculty/non-teaching to document grievances and action taken.
3. Mentoring Committee: Manlee Konyak is added to the committee as member.
4. Alumni Committee: Manlee Konyak as an alumni teacher is made a member.
5. Parent-Teacher Association: Sudha is added as member to the committee.
6. Career Guidance Cell: Tolivi H is added as member.
7. ICT & Website: Esther P Konyak is made Convenor with Manwang, Gegin D, Yingpai and Imkongmenla as members.
8. Reception & Hospitality Committee: Esther P Konyak is made Convenor with Tolivi, Dokingla and Abel Swu as members.
9. Discipline Committee: Sudha as Convenor with Shongna, Temlei Shonpohru and Koshy CP as members.
10. Student's Advisory Committee: the committee stands as it was previously without any changes.
11. Welfare Committee: Khrieo Rutsa and Chongti are added as members.
12. Research & Seminar Committee: David is added as member.
13. Disaster Management Cell: Kelesunnuo and Rongsenungla Pongen are added as members.
14. Gender Champion: Convenor is Mongyung and members are SB Moses, Chothayoto, Dokingla and Chongti.
15. Right to Information: VP is Convenor with Koshy CP and Tenosenuo as member.
16. Curriculum Committee: to be taken up by IQAC.
17. Eco Club: Abel Swu as Convenor with Imkongmenla, Kelesunnuo, Apan, Yingpai, Chongti and Rongsenungla as members.
18. College Beautification Committee: Principal as Convenor, Manlee, Wangjin, Chothayoto and Esther as members.
19. Remedial & Coaching: To comprise of all HODs with M Sudha as Convenor.
20. Student's Assessment Committee: VP as Convenor with Koshy CP, Ayamo, Khrieo Rutsa as members.
21. NSS: Manwang as Convenor and Grace as member.
22. Red Ribbon Club: Tenosenuo as Convenor with Ayamo, Chothayoto and Imkongmenla and Chongti as members.

23. Awards Committee: Manwang as Convenor with Grace and Ralu as members.
24. RUSA EBSB: Yingpai is made Coordinator with Tolivi and Kelesunnuo as members.
25. Nasha Mukht Abhiyan: Apan as Coordinator with Yingpai, Manlee, Imkongmenla as members.
26. Handbook Committee: Gegin is added as member to the committee.
27. The IQAC has also resolved to add HA to the Core IQAC committee.

Recorded by:

Dr. Esther P Konyak