

**Wangkhaio Govt. College, Mon**  
**Minutes of the IQAC Meeting held on 14-06-18.**

The following members attended the meeting: Shongna Konyak Coordinator, Tiakumla Jamir  
Proceedings of the meeting:

1. The members resolved to include the following new members to the IQAC
  - a. Ayamo Kikon Dept. of Sociology
  - b. Grace Seb Dept. of History
  - c. Mongyung Phom Dept. of English
2. Tiakumla Jamir will take over as Secretary IQAC and Mongyung Phom is appointed as the Treasurer of the IQAC.
3. The members also discussed and formed the following cells/committee:
  - a. Anti-Ragging Cell: R. Mannam Konyak as Convenor, Chothayoto Rote as member
  - b. Anti-Sexual Harassment Cell: Ralu Lohe Convenor, Manwang Konyak member
  - c. Internal Accounts and Audit Committee: Koshy CP Convenor, M Sudha member, Wangjin member, Jose Verghese member by designation.
4. The Internal Audit and Accounts Committee is entrusted to audit once in every semester i.e twice in a year, and submit their findings to the IQAC.
5. The following restructuring of committees were resolved:
  - a. Abel Swu has been made Convenor of Disaster Management Committee
  - b. Wangjin Konyak has been made Convenor of Students Recreation Committee
  - c. Manwang Konyak has been included in the Parents-Teacher Association
  - d. Mannam Konyak has been included in the Alumni Committee
  - e. Ralu Lohe has been included in the Magazine Committee
  - f. M Sudha will take over as Convenor of Mentoring and Counseling Committee
  - g. Chothayoto Rote has been included in the Mentoring and Counseling Committee
6. Meeting for Alumni Committee was fixed on 14<sup>th</sup> July 2018, and therefore the concerned committee is directed to take the necessary step.
7. Meeting for the PTA was fixed on the 28<sup>th</sup> July 2018 and therefore the concerned committee is directed to take necessary steps.
8. The Mentoring and Counseling Committee is directed to submit the names of the 1<sup>st</sup> semester students/mentees to the mentors by 20<sup>th</sup> June 2018.
9. The ICT Committee is directed to collect email IDs of the students to the IQAC by 30<sup>th</sup> June, 2018.
10. The ICT and the Asst. Librarian are entrusted to take charge of enrollment of Faculty as well as the students to the National Digital Library.
11. A student suggestion box will be installed in the college by the end of June 2018. Principal and HA are to take care of the same.
12. The next IQAC meeting will be held on 21<sup>st</sup> July, 2018.

Recorded by Tiakumla Jamir