

Wangkhao Govt. College, Mon

Minutes of the IQAC Meeting held on 11-08-17.

The following members attended the meeting: Kavali Kakhalu Principal, Shongna Konyak Coordinator, SB Moses, Dr. KN Nekha, Dr. K Hukato, Temlei Shonpohru, Koshy CP, Tenoseno, Jose Verghese HA, Nokwang Asst. Lib.

Proceedings of the meeting:

1. Students' Co-curricular activities: As the college has different clubs, every student should be a member of one or more club.
2. Case regarding irregular office staff: Those office staff who remained absent from duty for long period of time should send their substitutes for smooth functioning of college work. Typist are given two options: a) they have to start working with the computers provided to them or b) send substitutes who are computer literate and the salary of their substitutes shall be borne by them and not by the college.
3. Night chowkidar whose duty is to patrol the college campus at night is henceforth to resume his duties and report to the office of the Head Assistant for signature.
4. Mentoring and Counseling Orientation will be held on 14th Sept. after the Dept. of Education seminar.
5. With shortage of teachers in the Education department , admission of students in the Honours subject shall remain ceased till new or designated teachers joined.
6. The next session for Even Semester 2017 shall commence from 7th Nov-8th Dec.
7. All Head of Departments are requested to list out the names of the teachers in their respective departments and papers allotted for submission to the Academic Assessment Committee before the End Term External Examination.
8. The IQAC members are to work out the Vision and Mission Statement for the college before the next meeting which is fixed on 17th Nov.

Recorded by Tenoseno